



11 June 2021

Dear Parent/Carer

Student Name

Year 6 Parents' Evening - Wednesday 14th July 2021* - please save the date, timings to be confirmed
****Please note the change in date from our previous communication***

This letter is to welcome you to the Park Community School.

Your child has been allocated a place in ____ **House** in **Group** _____. Individual Tutors have not yet been allocated for Year 7 groups, this decision will be made over the coming weeks and you will be notified via email. Head of House is ____ and Deputy Head of House is _____. Your child will be placed in a teaching group with a friend. The teaching groups will be decided upon during the Summer Holiday and your child will be notified of their group on their first day.

The Parents' Evening for Year 6 Parents will be on **Wednesday 14th July** in the **School Hall**. We are currently unable to confirm the timings for this event as we will need to allow for any changes in social distancing guidelines, therefore, we will notify you of the time to attend for your House via email nearer the date. Space will be very limited, and it would be preferable for only parents to attend.

Please note, you must attend at the time allocated to your House to enable you to meet with the Head of House and your child's Tutor. We cannot guarantee that you will meet your Head of House/child's Tutor if you do not arrive at the time allocated.

On **Monday 12th July 2021** from 2.00 p.m. until 5.00 p.m., there will be an online Parents' Evening to enable you to have an individual appointment with your child's Tutor. We like to see each **parent and child** for a 5 minute personal introductory interview before the end of the Summer Term. We will be sending you the link to book this Parents' Evening via email once the names of the Tutors have been confirmed. When booking the appointment please bear in mind any trip or school event your child may be involved in so as to avoid double booking. Primary Schools are aware that these appointments take place and are happy for students to attend alongside their parents/carers.

We would like to invite your child to attend our Induction Days on **Thursday 15th and Friday 16th July 2021**. They will need to arrive at the School Hall at 8.45 a.m. on both days and will need to be collected at 3 p.m. each day. The Induction Days will include a range of lessons across the school site and the chance for students to meet some of the key members of staff they will work with in September. If you would like your child to walk home at the end of the day, please could you email admin@theparkschool.org.uk to let us know, if we don't hear from you we will keep them in the School Hall until they are collected by a Parent/Carer. All students will receive a free school meal during their days with us, there will be a range of options to choose from. Students should bring a drink and a snack for morning break. Students are required to wear their normal Primary School uniform for the Induction Days.

Please find information enclosed with this letter which we hope you will find really useful. Please could we ask you to return your completed Admission Form in the stamped addressed envelope provided by **Friday 18th June 2021** to enable us to ensure we have your correct contact details on our records. Included in the Admission Form is a section where we would ask you to let us know your preferences regarding how we use your contact information, therefore, it is vital that the form is

returned at your earliest opportunity. Please also ensure you have completed the Biometrics Consent section of the pack to enable us to register your child's biometrics on the cashless catering system during the Induction Days.

Items of Park supplied school uniform will need to be purchased using our online parent system "My Child at School" also called "MCAS". Orders are placed on a click and collect basis, we will notify you of the collection dates in due course as we will need to consider the number of visitors on the school site at any one time. We will be sending you a link with your access details via email. Please can we ask parents/carers to carefully check the uniform sizing guides included on MCAS as we will be unable to offer a trying-on facility for uniform.

Our uniform supplier for school blazers, shirts, trousers and skirts - Samuel Daw and Co in Barnstaple have asked if orders could be placed with them as soon as possible to avoid any potential delay in receiving your order ready for September.

Earlier this week we sent home an email requesting details of the Parent/Carer who should be our first point of contact. This information will be used to send home your login details for My Child at School and for the individual appointment with your child's Tutor. Please can we ask that you respond to this email as soon as possible to enable us to keep you up to date with all the relevant information. If you have not received this email, please contact admin@theparkschool.org.uk giving your child's name, your name and your contact email address and we will resend the form.

Please don't hesitate to contact the School should you have any questions or concerns.

Yours sincerely

S. Freeman

Assistant Headteacher

